



STATE OF NEW MEXICO, COUNTY OF CHAVES  
FILE FOR RECORD: OCT 19, 2017 AT 03:20 O'CLOCK PM  
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Dave Kunko, County Clerk

**SEPTEMBER 21, 2017**

The Board of Chaves County Commissioners held their Regular Commission meeting in the Commission Chamber of the Joe Skeen Building, #1 St. Mary's Place in Roswell, New Mexico. Chairman Corn called the meeting to order at 9:00a.m. County Manager Stan Riggs led the pledge and Commissioner Ezzell led in prayer. Those present were Commissioners Bilberry, Duffey, Ezzell, Cavin and Corn. Also present were County Manager Stan Riggs, Public Services Director Bill Williams, Sheriff Britt Snyder, Assessor Mark Willard, Finance Director Joe Sedillo, County Clerk Dave Kunko, news media, staff and guests.

#### **MINUTES**

Commissioner Bilberry moved to approve the Minutes from August 17, 2017. Commissioner Ezzell seconded the motion. A voice vote was unanimous and the motion carried.

#### **AGREEMENTS AND RESOLUTIONS**

##### **AGREEMENTS A-17-027, A-17-028, A-17-029 JOY CENTERS OPERATING AND USER AGREEMENTS**

Georgianna Hunt explained that Agreement A-17-027 is with the Dexter/Hagerman JOY Center for Appropriation A5010 in the amount of \$43,700 for purchasing a handicapped equipped Minivan. Agreement A-17-028 is with the Lake Arthur JOY Center for Appropriation A5011 in the amount of \$43,700 for purchasing a handicapped equipped Minivan. Agreement A-17-029 is with the Roswell JOY Center for Appropriation A5012 in the amount of \$300,200 for purchasing 4 Hot/Cold Meal Delivery Trucks and 2 fully equipped Handicapped Transport Vans and 1 Passenger Van. Commissioner Duffey moved to approve Agreements A-17-027, A-17-028 and A-17-029. Commissioner Cavin seconded the motion. A voice vote was unanimous and the motion carried.

##### **RESOLUTION R-17-033 ORDERING THE ASSESSOR TO IMPOSE THE 2017 CERTIFIED TAX RATES**

Stan Riggs stated the County Commission receives a Certificate of Tax Rates each year from DFA in September. The County Commission is required by statute to issue a written order to impose the tax at the rate set on the net taxable value of the property. Commissioner Duffey moved to approve Resolution R-17-033. Commissioner Ezzell seconded the motion. A voice vote was unanimous and the motion carried.

##### **RESOLUTION R-17-034 APPROVING NMAC 2018 LEGISLATIVE PRIORITIES**

Stan Riggs stated that NMAC has requested that all Counties approve a resolution supporting the NMAC 2018 Legislative Priorities. Sheriff Snyder explained the problems with the current version of the Forfeiture Act and stated he would like to see it back to the way it was 3 years ago. Mr. Kunko explained the Local Election Act. Commissioner Ezzell moved to approve Resolution R-17-034. Commissioner Bilberry seconded the motion. A voice vote was unanimous and the motion carried.

##### **RESOLUTION R-17-035 CHAVES COUNTY INDIGENT BURIAL SITES**

Mr. Riggs stated this resolution would allow the Chaves County Indigent Program to only pay for indigent cremations for those individuals who are truly indigent. Chaves County is attempting to stop individuals from cheating the system. The new requirement would prohibit individuals who are not indigent from transferring property in order to become indigent and therefore qualify for indigent burial. Commissioner Bilberry moved to approve Resolution R-17-035. Commissioner Cavin seconded the motion. A voice vote was unanimous and the motion carried.

##### **RESOLUTION R-17-036 DELETION OF PROPERTY**

Anabel Barraza explained approval would allow the County to remove the attached list of Sheriff's vehicles from the County Inventory. These vehicles will go to an online auction on October 23, 2017. Commissioner Duffey moved to approve Resolution R-17-036. Commissioner Ezzell seconded the motion. A voice vote was unanimous and the motion carried.

**RESOLUTION R-17-037 BUDGET ADJUSTMENT**

Anabel Barraza stated the Finance Department is requesting approval to set up a budgetary line item on behalf of USA Meat Packing Company and New Mexico Economic Development Department. The entire project will see a pass through of \$400,000 primarily for construction of a manufacturing facility. Commissioner Duffey moved to approve Resolution R-17-037. Commissioner Bilberry seconded the motion. A voice vote was unanimous and the motion carried.

**OTHER BUSINESS****DFA APPROVAL OF FINAL BUDGET FOR FY 2017-2018**

Joe Sedillo stated this item is a requirement by DFA to show the Final Budget for FY 2017/2018 was approved by DFA. No action is necessary.

**UPDATE ON HOBSON ROAD PROJECT**

Bill Williams stated this project has received \$849,428 in State Appropriations. The construction drawings are 95% completed. The drainage study was done in 2016 and it includes a detention pond near Hummingbird and Hobson Roads. Mr. Williams thanked Georgianna Hunt for all her work on this project. Mr. Williams stated they had been waiting on the corn harvest which is now completed and clearance from the State is pending. The next step will be to hire a contractor. Commissioner Duffey asked about Graves and Hobson Road. Mr. Williams stated the intersection would be raised and it will be covered with asphalt. Chairman Corn stated progress is being made and he asked how much more money would be needed. Mr. Williams said they can make do with the current funds, however additional funds would mean more paving.

**APPOINT MEMBERS TO THE CHAVES COUNTY LABOR MANAGEMENT RELATIONS BOARD**

Mr. Riggs stated the Chaves County Labor Management Relations Ordinance No. 7 requires the County to appoint members to the board in September. One member shall be appointed on the recommendation of individuals representing Labor, one member shall be appointed on the recommendation of the County. The County recommends Dave Parsons and he has previously served on the board. Those representing Labor have recommended George Matta and he has served on the City Labor Management Board in the past. The final member of the board is appointed on the recommendation of the first two appointees. Board members serve for 1 year and may serve several terms. Commissioner Ezzell moved to approve the appointments of Dave Parsons and George Matta. Commissioner Duffey seconded the motion. A voice vote was unanimous and the motion carried.

**REQUEST FOR OUT-OF-STATE TRAVEL/CCDC**

Clay Corn requested permission to send Lt. Easy Sanchez to a OC Aerosol Instructor Course. He stated they have not been able to find the course offered in New Mexico and wish to send Lt. Sanchez to Midland, Texas. The fee for the course is \$100.00. Commissioner Duffey moved to approve the out-of-state travel. Commissioner Ezzell seconded the motion. A voice vote was unanimous and the motion carried.

**APPROVAL OF CHECKS**

Commissioner Duffey moved to approve checks in the amount of \$1,713,202.43. Commissioner Bilberry seconded the motion. A voice vote was unanimous and the motion carried.

**APPROVAL OF REPORTS**

Commissioner Duffey moved to approve the reports for the period. Commissioner Cavin seconded the motion. A voice vote was unanimous and the motion carried.

**UNSCHEDULED COMMUNICATIONS**

Rita Kane Doerhoefer thanked the Sheriff's Office. She mentioned a 501C(3), Keep Chaves County Beautiful and they would primarily be educating schools and JOY Centers. She stated she was the queen of trash.

Billy Dunaway mentioned helping the police, Washington Street and Abandoned Property.

Chaves County Finance Director, Joe Sedillo introduced Monica Garcia the City of Roswell Finance Director.

**MANAGER'S COMMUNICATIONS**

Mr. Riggs stated there is an Employee Benefits Fair on September 28<sup>th</sup>. It is mandatory for all County Employees. Flu shots will be available. The County has been destroying old IHC records that have been stored at the Fisk Building. There were records dating back to 1986. We have Finance records at the Medical Complex. We are working on getting HR records digitized. The DWI program is being relocated from the Fisk Building to the Medical Complex. Chaves County started a paperless campaign 5 to 6 years ago and it has saved money. The Auditors have been here all week and have said good things. The new phone system is in and should save us between \$70,000 and \$90,000. The County will be closed for 2 hours for the Parade.

**COMMISSIONER'S COMMUNICATIONS**

Commissioner Ezzell thanked everyone for all their hard work.

Commissioner Duffey welcomed the City employees that came to the meeting. He likes to see Department Heads getting employees involved. It is great to have no micro-management issues. The Eastern New Mexico State Fair is in a couple weeks and he will be purchasing an animal for those interested in participating.

Commissioner Bilberry thanked everyone for all their hard work.

Commissioner Cavin said it is a honor to sit up here and serve the people of Chaves County. It is going to be a busy month, stay safe and God Bless America.

Chairman Corn stated at 11:00 a.m. he was having a conference call with BLM from Washington D.C. and he invited anyone that wished to hear it be present in the room. He said he had been working on this for several months and includes ACEC's and Wilderness Area. He also stated the Air Force wants to expand their exercise area.

The meeting was adjourned pending the signature of documents at 9:58 a.m.

**CHAVES COUNTY BOARD OF COMMISSIONERS**

*Robert Corn*  
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**ROBERT CORN, CHAIRMAN**

*William E. Cavin*  
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**WILLIAM E. CAVIN, VICE CHAIRMAN**

*Jeff Bilberry*  
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**JEFF BILBERRY, MEMBER**

*James Duffey*  
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**JAMES DUFFEY, MEMBER**

*T. Calder Ezzell Jr.*  
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**T. CALDER EZZELL JR., MEMBER**

*Dave Kunko*  
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**DAVE KUNKO, COUNTY CLERK**

