

**CHAVES COUNTY BOARD OF COMMISSIONERS
REGULAR BUSINESS MEETING**

January 21, 2010 –9:00 a.m.

**Chaves County Administrative Center – Joseph R. Skeen Building
Commission Chambers - #1 St. Mary's Place**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

DETERMINATION OF QUORUM

APPROVAL OF MINUTES-December 17, 2009

PRESENTATION-Fiscal Year 2008-2009 Audit by Ronald Miller, CPA

ELECTION OF OFFICERS FOR 2010

AGENDA ITEMS

A. PUBLIC HEARINGS

1. Public Hearing Regarding Proposed Ordinance O-081 Granting a Franchise to Southwestern Public Service

B. AGREEMENTS AND RESOLUTIONS

2. Ratification of Agreement A-09-044-between Chaves County and New Mexico Children, Youth & Families Department
3. Agreement A-10-001-between Chaves County and New World Systems for a Records Management System for the Sheriff's Office
4. Ratification of Agreements A-10-002 through A-10-016-between Chaves County and DFA/Local Government Division
5. Resolution R-09-059-DWI Grant and Distribution Application for Fiscal Year 2011 Local DWI Grant Fund
6. Resolution R-10-001-2010 Notice for Public Meetings for the Chaves County Board of Commissioners
7. Resolution R-10-002-Permanent Transfer from Fund 564 to Fund 635
8. Resolution R-10-003-Deletion of Property and Proposed Disposition
9. Resolution R-10-004-2010 Notice for Public Meetings for the Chaves County Indigent Hospital/Health Care Board

10. Resolution R-10-005-Request for Sole Community Hospital Payment Adjustment-Eastern New Mexico Medical Center
11. Resolution R-10-006-Request for Sole Community Hospital Payment Adjustment-Roswell Regional Hospital

C. ITB'S AND RFP'S

12. Change Order #1-New Metal Building-Midway Fire Department Station 2

D. OTHER BUSINESS

13. Out of State Travel-Berrendo Volunteer Fire Department
14. Out of State Travel-Sheriff's Office
15. Appoint Members to the Chaves County Public Lands Advisory Committee
16. Appoint Members to the Roswell-Chaves County Extraterritorial Zoning Commission
17. Appoint Members to the Chaves County Planning and Zoning Commission
18. Appointments to Southeastern Regional Planning Organization Committees

APPROVAL OF REPORTS

APPROVAL OF CHECKS

**UNSCHEDULED COMMUNICATIONS LIMITED TO FIVE MINUTES PER VISITOR
NO FORMAL ACTION TAKEN BY COMMISSION**

- **COUNTY MANAGERS' COMMUNICATIONS**
- **COMMISSIONER'S COMMUNICATIONS**
- **SIGNATURE OF DOCUMENTS**
- **ADJOURNMENT**

If you are an individual with a disability who is in need of a reader, qualified sign language interpreter, or any form of auxiliary aid or service to attend or participate in the hearing of a meeting, please contact the County Commissioner's office at 575-624-6600. This should be done at least one week prior to the meeting. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the County Commissioner's office if a summary or other type of accessible format is needed.

AGENDA ITEM: _____

Election of Officers for 2010

MEETING DATE: January 21, 2010

STAFF SUMMARY REPORT

ACTION REQUESTED BY: Stanton L. Riggs

ACTION REQUESTED: Elect Chairman and Vice-Chairman

ITEM SUMMARY:

In accordance with Chaves County Ordinance #31, the Chaves County Board of Commissioners must elect a Chairman and Vice-Chairman of the Commission at the beginning of each year. The terms for these positions are for one year and become effective immediately.

SUPPORT DOCUMENTS:

SUMMARY BY: Stanton L. Riggs

TITLE: County Manager

AGENDA ITEM: _____ Presentation of FY 08-09 Audit by _____
MEETING DATE: January 21,2010 Ronald Miller, CPA

STAFF SUMMARY REPORT

ACTION REQUESTED BY: Joe Sedillo, Finance Director

ACTION REQUESTED:

Accept audit report for FY 08-09

ITEM SUMMARY:

Ronald Miller of the firm Miller & Associates CPA, PC performed the independent audit of Chaves County for fiscal year 2008-2009. We recently received approval from the State Auditor as indicated in the attached letter.

Mr. Miller will present the report, any findings, and any recommendations.

The audit report and management letter will be distributed the day of the meeting.

AFTER YOUR REVIEW,
PLEASE RETURN THE AUDIT REPORT TO THE FINANCE DEPARTMENT

Staff recommends acceptance of this report.

SUPPORT DOCUMENTS:

Management Letter
Letter from Office of the State Auditor
FY 08-09 Independent Audit Report

SUMMARY BY: Joe Sedillo

TITLE: Finance Director